

TOWN OF EAST BLOOMFIELD

Application for a Building Permit

DATE: _____ TYPE ZONE: _____ PERMIT NO. _____

Application is hereby made for a building permit in conformity with the requirements of the ZONING LAW of the Town of East Bloomfield, the New York Uniform Fire Prevention and Building Code and any amendments thereto.

NOTE: A complete set of accurately dimensioned building plans together with a list of specifications shall accompany this application, complete with NYS Structural Compliance and Energy Code, stamped by an architect or licensed engineer.

APPLICANT: _____

ADDRESS: _____

PHONE #: _____

IS LAND OWNER AWARE OF PROJECT PROPOSAL? _____

LAND OWNER NAME AND ADDRESS _____

PHONE #: _____

CONTRACTOR/BUILDER: _____ PHONE #: _____

ADDRESS: _____

LOCATION OF PROPOSED PROJECT: _____

Are there any deed restrictions on this parcel? Yes _____ No _____ If Yes, attach listed copy.

Are there any easements on this parcel? Yes _____ No _____ If Yes, attach details and show on site plan sketch.

Will structure be in Flood Zone? Yes _____ No _____ If Yes, use Form 101 (Flood Zone Data)

Flood Zone Map Dates _____

LOT SIZE: Width: _____ Depth: _____ Total Square Footage: _____

TYPE OF STRUCTURE:	Residential _____	Garage (Attached) _____	(Detached) _____
	Carport _____	Farm Building _____	Storage Shed _____
	Commercial _____	Industrial _____	Pool _____
	Work Shed _____	Other (Describe) _____	

TYPE OF WORK PROPOSED: New _____ Remodel _____ Addition _____ Other _____

For Building Addition: Existing Sq. Ft. of Lot Coverage _____

Additional Sq. Ft. of Lot Coverage _____

Total % of Proposed Lot Coverage _____

BUILDING SPECS: Length _____ ft. Width _____ ft. Height _____ ft. No. of Stories _____

No. Bedrooms _____	No. Baths _____	Front Setback _____ ft.
Sq. Ft. of Living Area _____	Habitable Basement _____	Rear Setback _____ ft.
Sq. Ft. of Garage _____		Right Setback _____ ft.
		Left Setback _____ ft.
Total Estimated Cost _____		% Lot Coverage _____

Cost per Sq. Ft _____

Basis for Cost Estimate _____

SITE IMPROVEMENTS

PROVISIONS FOR DRAINAGE: Footers (Outside) _____ Sump Crock (Inside) _____
Gutter Drain _____ Water Supply Public _____
Well _____ Spring _____

DISTANCE OF WELL OR SPRING FROM SEPTIC OR SEWAGE DISPOSAL _____

SEWAGE DISPOSAL: Public _____ Septic System _____

a) If septic system, capacity of septic tank _____ gallons Type of tank _____
Length of total leach lines _____ (Attach sketch of line layout);

2-Perc Test average _____ Minutes for 1" drop _____

Date of Perc Test _____ Perc Test completed by: _____

SYSTEM TO BE APPROVED BY: _____ TITLE _____

DESCRIPTION OF PARTIAL SPECIFICATIONS

TYPE OF STRUCTURE: Wood _____ Block _____ Stone _____ Concrete _____ Metal _____ Log _____ Pole _____

DESCRIBE TYPE OF ARCHITECTURE: _____

FOOTER: Width _____ Thickness _____ Depth Below Grade _____ Concrete _____ Gravel _____

BASEMENT: Full _____ Partial _____ Size of Block _____ inch Height of Wall _____

WATERPROOFING & SITE PLAN DRAINAGE: _____

FRAMING (Size of Studs): _____ Joists _____ Rafters _____

ROOF PITCH _____

SIDING: Wood _____ Brick _____ Block _____ Stone _____ Metal _____ Comp. Shing _____

Log _____ Aluminum _____ Vinyl _____ Other _____

ROOF: Gable _____ Gambrel _____ Hip _____ Shed _____ Mansard _____ Flat _____ Material _____

PROVISIONS FOR INSULATION: Sidewalls _____ Attic _____ Basement _____

HEATING: Oil _____ Gas _____ Forced Air _____ Elec. Baseboard _____ Heat Pump _____

Air Exchange _____ Other _____

SOLID FLUE CHIMNEY: Metal _____ Masonry _____

Masonry Fire Place _____ Free Standing Stove _____ "0" Clearance _____ Solid Flue Furnace _____

VARIANCES REQUESTED: Yes _____ No _____ List Specifics _____

The following applicable documents must accompany this application:

- _____ Two sets of plans and specifications for the proposed work. Plans shall be in accordance with the State Education Department, Sections 7307 and 7209. Basically, this law requires that the seal and signature of a New York licensed Architect or Professional Engineer be affixed to all plans submitted. Plans shall include: Energy Conservation Statement, all elevations, foundation plan, floor plans, longitudinal sections, wall sections, stairway sections, window sizes, schematic of sanitary drainage, structural dimensions and materials, building equipment and systems.
- _____ Two sets of plot plans, drawn to scale, showing: well and water lines, sewage disposal or sanitary laterals, storm laterals, setbacks, driveway with turn around, house location to street, erosion control, etc.
- _____ Well driller's report and laboratory potability analysis, or water meter application.
- _____ Plans for any accessory structures: decks, porches, sheds, pools, retaining wall, etc.
- _____ One set of plans for any trusses or other preengineered structural systems.
- _____ Proof that monuments have been installed if required by Planning Board.
- _____ Certificate of Insurance for Workers' Compensation and Employers' Liability by the General Contractor.
- _____ Any Zoning Board of Appeals' or State variance approvals.
- _____ Solid Fuel Appliance Permit application for any fireplace, woodburning stove, or furnace, etc. to be installed or constructed.
- _____ Sewage disposal design report by a professional engineer.

NAME ROADS BORDERING LOT AND APPROXIMATE DISTANCE TO THE NEAREST INTERSECTION. _____

GIVE PROPERTY DIMENSIONS AND EXISTING STRUCTURES.

LOCATE NEW WORK AND EXISTING STRUCTURES GIVING SETBACKS FROM ALL PROPERTY LINES.

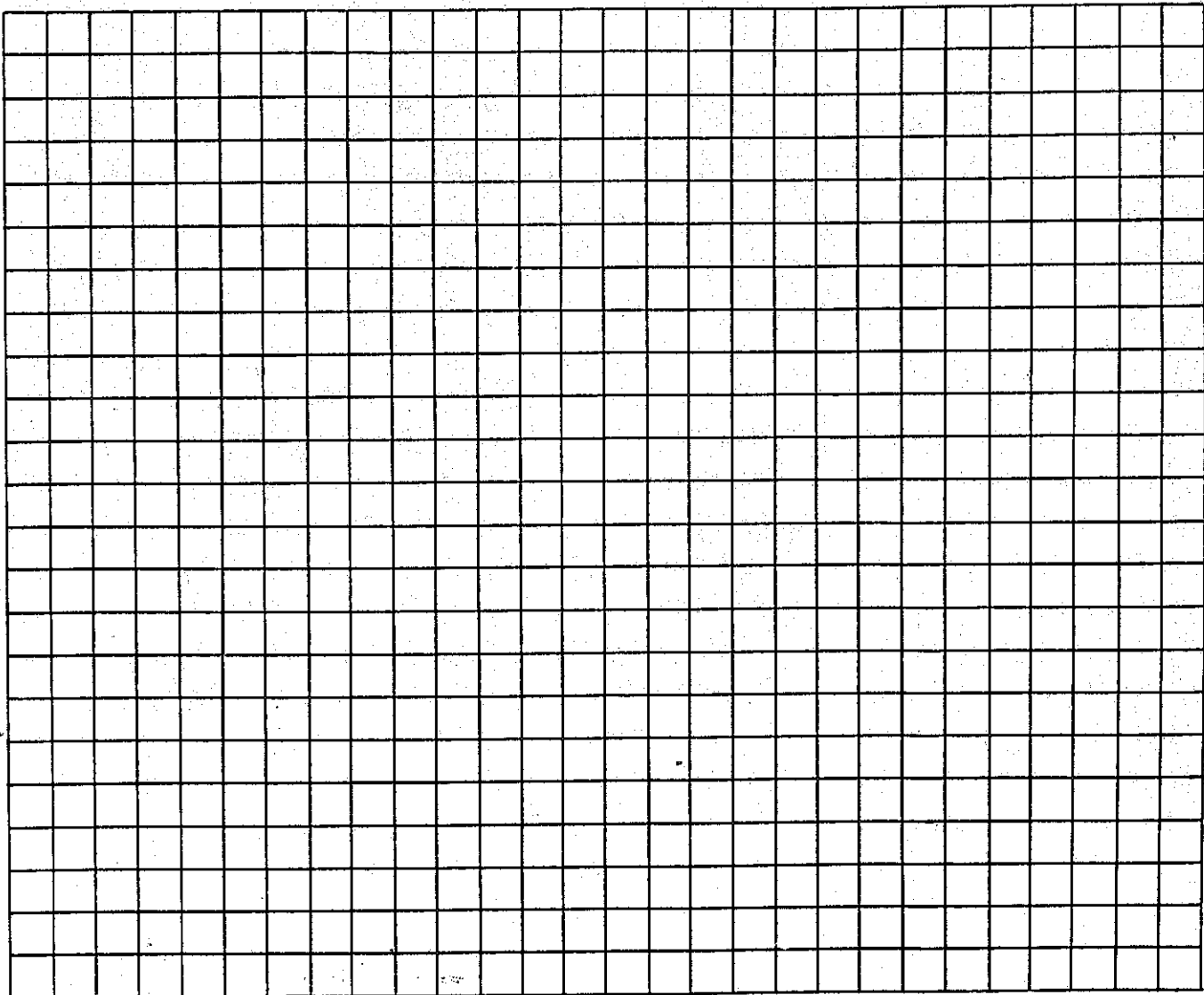
LOCATE DRIVEWAYS, WATER SUPPLY AND OTHER UTILITIES WITH DOTTED LINES AND LABEL.

PLAN OF PROPOSED SEPTIC SYSTEM. (INDICATE ALL DISTANCES FROM DWELLING, WATER SUPPLY, AND LOT LINES. INDICATE DIMENSIONS, LOCATION OF SEPTIC DISTRIBUTION BOXES, LEACH LINES AND CURTAIN DRAINS.)

SEPTIC SYSTEM APPROVED BY _____ TITLE _____

SITE DRAINAGE PLAN, FOOTERS, GUTTERS & SURFACE WATER RUN OFF.

Direction



Drawing Scale: 1/4" = _____ ft. Drawn by: _____ Date: _____

ON THIS PLAN, LOCATE ALL EXISTING AND PROPOSED STRUCTURES DRIVEWAYS, ETC. PROVIDE MEASURED SETBACK DIMENSIONS.

Sketch drawn by: _____

Date: _____

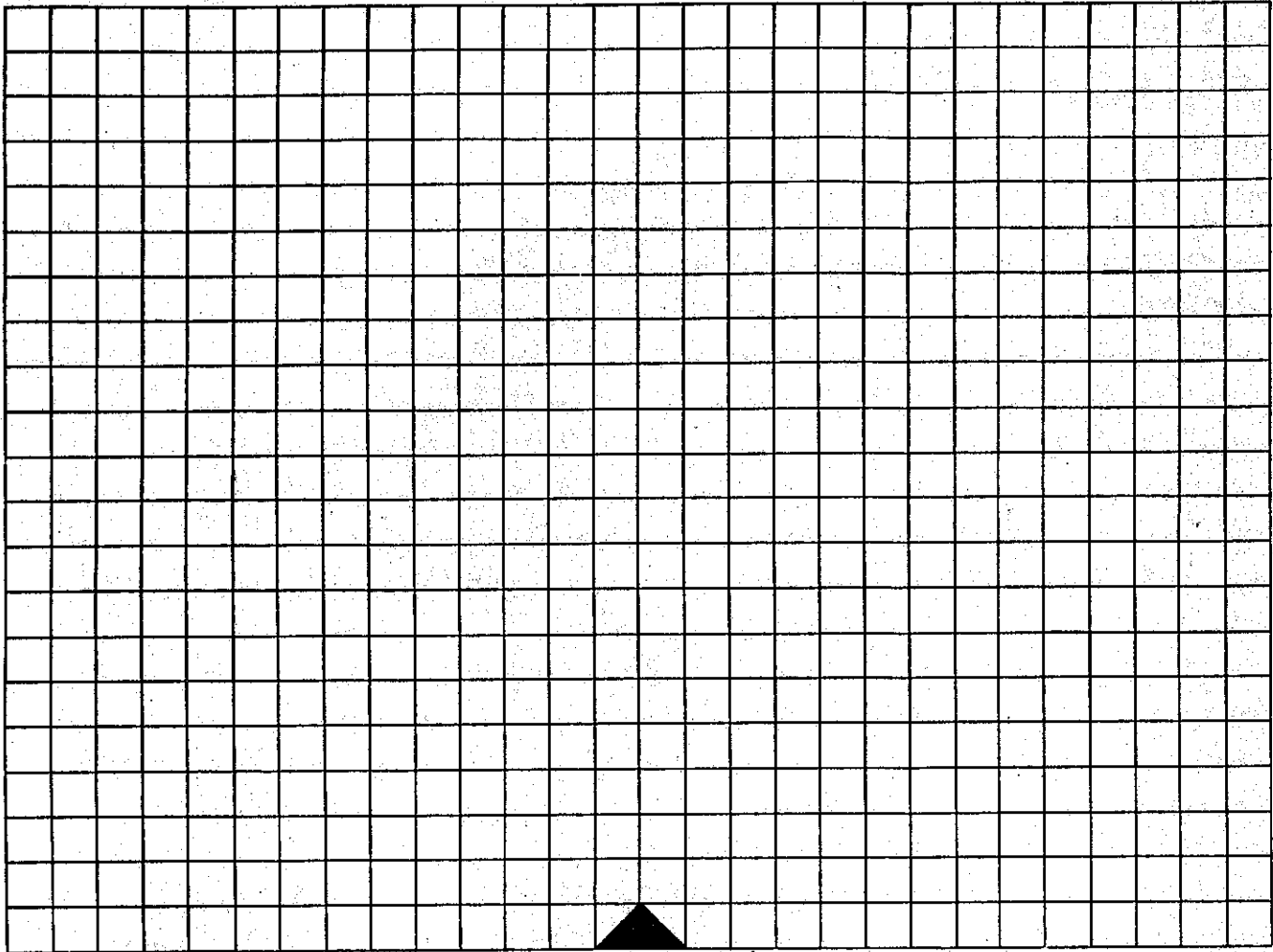
Scale: 1/4" = _____

LEFT NEIGHBOR

PROPOSED PROJECT

RIGHT NEIGHBOR

← Public Roadway →



POINT OF VISION

LEFT NEIGHBOR
 Lot Width _____
 Type of Structure _____
 Add Sq. Footage _____
 Address _____

PROPOSED PROJECT
 Lot Width _____
 Type of Structure _____
 Add Sq. Footage _____
 Address _____

RIGHT NEIGHBOR
 Lot Width _____
 Type of Structure _____
 Add Sq. Footage _____
 Address _____

The undersigned represents and agrees as a condition to the issuance of this permit that the said structure will be constructed in accordance with the Zoning Law of the Town of East Bloomfield and the New York State Uniform Fire Prevention and Building Code, and that the plans and specifications annexed hereto are the plans and specifications relating to the structure described herein, that all work will be done in accordance with said application, plan and specifications.

Signature of Applicant _____

Signature of Contractor _____

Signature of Zoning Inspector _____

Date of Issuance _____

PERMIT FEE _____

**Permits must be renewed at the end of 12 months from the date of issue.
 Renewals will be one-half (1/2) original fee.**

**NOTICE OF UTILIZATION OF TRUSS TYPE CONSTRUCTION,
PRE-ENGINEERED WOOD CONSTRUCTION AND/OR TIMBER
CONSTRUCTION IN RESIDENTIAL STRUCTURES**

(In accordance with Title 19 NYCRR PART 1265)

TO: Town of East Bloomfield Zoning and Building Department
99 Main Street
Bloomfield, NY 14469

OWNER OF PROPERTY: _____

SUBJECT PROPERTY (ADDRESS AND TAX MAP NUMBER):

PLEASE TAKE NOTICE THAT THE (CHECK ALL THAT APPLY):

- New Residential Structure
- Addition to Existing Residential Structure
- Rehabilitation to Existing Residential Structure

**TO BE CONSTRUCTED OR PERFORMED AT THE SUBJECT PROPERTY REFERENCE ABOVE WILL UTILIZE
(check each applicable line):**

- Truss Type Construction (TT)
- Pre-Engineered Wood Construction (PW)
- Timber Construction (TC)

IN THE FOLLOWING LOCATION(S) (CHECK APPLICABLE LINE):

- Floor Framing, Including Girders and Beams (F)
- Roof Framing (R)
- Floor Framing and Roof Framing (FR)

SIGNATURE: _____

DATE: _____

PRINT NAME: _____

CAPACITY (Check One): Owner Owner's Representative

Town of East Bloomfield
Village of Bloomfield

Town Hall, 99 Main St.
P.O. Box 85
East Bloomfield, NY 14443

Application No. _____

Date Received: _____

SITE DEVELOPMENT PERMIT APPLICATION

Name, Address and Phone No. of Applicant _____

Project Address _____

Tax Acct. No. _____ Tax Map No. _____ Zone District _____

Property Owner (if not applicant) _____

I. Complete Application

A. Survey Map (with location of building(s), dimensions and distances to all property lines, percentage of lot covered by structures, and septic location [if applicable]. Attach if necessary.)

B. Current Use of Property _____

C. Description of proposed use (attach if necessary) _____

D. Environmental Assessment Form (if required) _____

E. Utility Provisions - fill out with Code Enforcement Officer

1. Is parcel in Watershed District? _____

2. Septic System (Yes/No) _____

a. Approved by Code Enforcement Officer _____

b. Approved by Watershed Inspector _____

3. Public Utilities _____

a. Public Water _____

b. Public Sewer _____

Application No. _____

SITE DEVELOPMENT PERMIT APPLICATION

II. Checklist Review - fill out with Code Enforcement Officer

A. Compliance with Zoning Ordinance

- 1. Zoning District _____
- 2. Use is Permitted? _____
- 3. Use is Specially Permitted? (Refer to Pl. Bd.) _____
- 4. Does Parcel Create a Subdivision? _____
- 5. Any Local Laws that Specially Apply? _____
- 6. Has project started already? _____
- 7. Refer to Planning Board? _____
- 8. Refer to Zoning Board of Appeals? _____
- 9. Refer to County Planning? _____

B. Compliance with Lot Requirements By Code Application

- 1. Lot Width (at Road Right of Way) _____ min. _____
- 2. Lot Square Footage or Acreage _____ min. _____

C. Compliance with Special Regulation

- 1. What Floodzone Classification is Lot in? _____
- 2. Does Lot Need a Floodplain Permit? _____
- 3. Is project in a wet land (DEC Permit)? _____
- 4. Limited Development Overlay District? _____
- 5. Is Soil and Erosion Plan Complete? (See Erosion Application Attach) _____
- 6. Building Permit Application _____

III. Other Permits Required: _____

Application No. _____

SITE DEVELOPMENT PERMIT APPLICATION

IV. Based on review of the above Site Development Permit Application Review, the following action is taken:

A. Site Development Permit is Denied

1. Insufficient Information _____

Comments: _____

2. Does Not Meet Zoning Code _____

Comments: _____

List of Variances Required or Procedure: _____

Code Enforcement Officer's Signature

_____ Date

B. Site Development Permit is Granted _____

Comments: _____

Code Enforcement Officer's Signature

_____ Date

- Application to be placed in applicant's file (under Tax Acct. No.)
- Copy of application to be mailed to applicant when building permit is denied
- Application to be used as part of applicant's record if appealed to ZBA

SITE DEVELOPMENT PERMIT

Date _____ No. _____

Owner/Applicant _____

Address _____

This is to certify that the property located at the following address _____ is located in a _____ Zoning District and that:

1) The _____ proposed, _____ existing, _____ structure, _____ sign, _____ work, or _____ use complies with the Zoning Law of the Town of East Bloomfield, amendments thereto, and the New York State Uniform Fire Prevention and Building Construction Code.

2) A Site Development Permit for the above structure, sign, work, or use is hereby granted.

3) Pertinent remarks: _____

4) You have 6 months to start above project or all approvals are gone.

5) You must obtain a Certificate of Compliance or Certificate of Occupancy within 12 months from the date of this permit.

6) Permit Fee Paid \$ _____.

NOTE: This certificate does not in any way relieve the owners, or any other person or persons in possession or control of the building, or any part thereof, or for any work described above, prescribed by law for the uses or purposes for which the land or building is designed or intended: nor from complying with any lawful order issued with the object of maintaining the building or land in a safe or lawful condition.

Code Enforcement Officer's Signature

Town of East Bloomfield
Village of Bloomfield
Town Hall, 99 Main St.
PO Box 85
E Bloomfield, 14443-0085

PERMIT# _____
DATE RECEIVED BY CEO _____

SOIL EROSION AND SEDIMENTATION APPLICATION ON-SITE INSPECTION REQUIRED

DATE: _____ ZONING DISTRICT: _____

APPLICANT NAME: _____ ACREAGE: _____

APPLICANT ADDRESS: _____

PROPERTY ADDRESS: _____ TAX MAP# _____

DESCRIPTION OF PROPOSED ACTIVITY: _____

SITE PLAN APPROVAL REQUIRED: _____

SUBDIVISION APPROVAL REQUIRED: _____

SPECIAL USE PERMIT REQUIRED: _____

(X) COMPLETED	CEO INITIAL	APPLICANT PROVIDE
()	_____	1. map, plan, or sketch submitted showing boundaries and all adjacent properties
()	_____	2. source of map and scale
()	_____	3. location all existing and proposed structures, utilities, water, sewer, storm drains and features
()	_____	4. limits or extent of excavation, filling, and/or grading proposed
()	_____	5. final contours in intervals adequate to depict slopes and drainage details on site
()	_____	6. description of all vegetative cover on site and adjacent properties
()	_____	7. temporary and permanent drainage, erosion, stormwater management techniques, and sedimentation control
()	_____	8. disposition of soil and topsoil
()	_____	9. time schedule for project
()	_____	10. cost estimate and letter of credit submitted

(2)

SOIL EROSION AND SEDIMENTATION APPLICATION

11. Describe how property drains offsite and any offsite drainage onto site: _____

12. Describe and show on map how offsite properties will be affected: _____

13. How much area, in square feet and/or volume, will be disturbed: _____

14. Is there potential for erosion: _____

15. How can erosion be controlled on site: _____

16. Could sediment be carried offsite: _____

17. Describe how will sediment be controlled: _____

18. Describe and map how watercourses be affected: _____

19. Describe and show on map how roadside ditches or culverts will be affected: _____

20. Describe what vegetation will be removed: _____

21. Describe if any topsoil is to be removed, stored and replaced: _____

(3)

22. Will any temporary vegetation be used to cover disturbed areas: _____

23. Describe any plans for permanent revegetation: _____

24. Describe time frame for completion of project: _____

25. If sedimentation basins are proposed, describe where would they overflow if they became clogged: _____

26. Attach all additional sketches, maps, calculations and details to this form as well as a short form SEQR.

FORM PREPARED BY: _____

Date: _____

SOIL EROSION AND SEDIMENTATION PERMIT

Permit fee: _____ Permit No. _____

Reviewed by _____ date: _____
Code Enforcement Officer

Reviewed by _____ date: _____
Village Engineer

Reviewed by _____ date: _____
Planning Board Chair

Reviewed by _____ date: _____
Soil Conservation Service

Approved by _____ date: _____
Code Enforcement Officer

Additional conditions required for this permit: _____

**TOWN OF EAST BLOOMFIELD
CODE ENFORCEMENT OFFICE**

PRIVATE WATER SURVEY

DATE: _____ PERMIT: _____

NAME: _____

ADDRESS: _____

WELL DRILLER: _____

ADDRESS: _____

PHONE NUMBER: _____

DEPTH OF WELL: _____

GPM OF WATER FLOW: _____

WATER POTABILITY: _____ YES _____ NO

ATTACH A COPY OF THE LAB TEST REPORT TO THIS DOCUMENT AND
RETURN WITH YOUR APPLICATION FOR A BUILDING PERMIT.

COMMENTS: _____

APPLICANT SIGNATURE

TOWN OF EAST BLOOMFIELD
CODE ENFORCEMENT OFFICE

Date: _____

The location and installation of a driveway on _____

and owned by _____

has been approved by _____

Name

Title

Comments:



**TOWN OF EAST BLOOMFIELD
CODE ENFORCEMENT OFFICE
99 MAIN ST PO BOX 85
EAST BLOOMFIELD, NY 14469
585-657-5455**

SPECIFICATIONS FOR PRIVATE DRIVE

ROAD DESIGN

A private drive off a dedicated road shall:

1. Be designed to be dust-free and to keep surface water flows from entering the travel way of the dedicated street.
2. Provide soil erosion measures on the site as it is being developed.
3. Provide an adequately sized culvert with end sections or headwall treatment (per Highway Superintendents specifications).
4. Finish grade and seed the area immediately upon completion of the private drive base.
5. Provide a hard surface from the edge of the existing pavement at least 30 feet toward the developed site.

No private drive should exceed a slope greater than 3% from the edge of the pavement to a point 30 feet into the property being developed. Maximum grade within the development site shall be 12%.

(NOTE: All depths are compacted thickness.)

DRIVEWAY CULVERTS

1. Driveway culverts shall be provided along existing road frontage lots to properly convey roadside drainage. The culverts shall be installed to the proper grade to allow the natural flow of water. All culverts installed shall be subject to the review of the Superintendent of Highways having jurisdiction on the road.
2. Driveway culverts shall have minimum diameter of 12 inches, unless they are a part of a larger drainage course which may require larger diameter pipes.
3. The culverts shall extend a minimum of five feet beyond the edge of the access driveway and be provided with end sections or headwalls. The slope from the driveway to the culvert endsection shall be graded and seeded to maintain the slope stability.
4. Elevations are to be set by USCGS datum.
5. Culverts shall have a minimum of 12 inches of cover.

TOWN OF EAST BLOOMFIELD

Code Enforcement Office
99 Main Street, PO Box 85
East Bloomfield, New York 14443
Phone (585) 657-5455 Fax (585) 657-7276

Date _____

GRADING & PAVING AGREEMENT

The undersigned, _____, building at _____, in the Town of East Bloomfield, do hereby agree that the installation of an asphalt/concrete hard surface driveway, as per approved driveway permit dated _____ will be completed by _____. (Completion date to be assigned by the Code Enforcement Office).

Hard surface must extend from the edge of the existing pavement at least 30 feet toward the developed site. All work must be completed to the satisfaction of the Town of East Bloomfield and its agents. Failure to comply with this agreement will result in further action by the Town of East Bloomfield as per Section 63-7 of the Code of the Town of East Bloomfield. Please sign below and return a copy to the Code Enforcement Office.

Thank you.

Signature: _____ Date: _____

Print Name: _____ Completion Date: _____

UNITED STATES POSTAL SERVICE

USPS Notice to Rural Route Customers

Each year the U.S. Postal Service designates a Mailbox Improvement Week for customers served by rural delivery routes. During that week, customers on rural routes are encouraged to examine and improve, where necessary, the appearance of their mailboxes.

The purpose of Mailbox Improvement Week is to call attention to the need for providing mail receptacles that are designed to protect the mail from the weather and are neat in appearance, conveniently located, and safe to use. Neat, attractive mailboxes make a significant contribution to the appearance of the countryside and the streets in suburban areas.

Mailboxes that meet these four important requirements contribute to a more efficient delivery operation, and the result is improved service to the entire route. There are two approved styles of boxes: (1) traditional design in three standard sizes (see Exhibit A), and (2) contemporary design (see Exhibit B).

Mailboxes of the approved traditional or contemporary design are required whenever a mailbox is newly installed or an unsuitable receptacle is replaced. Exception: custom-built, rural-type mailboxes may be used if prior approval is given by the postmaster.

Where box numbers are assigned, the box number must be shown on the side of the box visible to the approaching carrier, or on the door where boxes are grouped. Customers are encouraged to group boxes whenever this is practicable, especially at or near crossroads, at service turnouts, or at other places where a considerable number of boxes are located.

In areas where snow removal is a problem, the use of a semi-arch or extended arm type of support is suggested (see Exhibit C). This allows snowplows to sweep near or under boxes without damage to supports and provides easy access to the boxes by carrier and customers.

