

The regular scheduled meeting for the Town of East Bloomfield was held at the East Bloomfield Town Hall on Monday evening, April 14, 2025, at 7:00 PM with Supervisor Frederick Wille presiding.

Wille opened the regular Town Board meeting at 7:00 PM.

Present:	Supervisor	Frederick A. Wille
	Council Member	Frank W. Fessner
	Council Member	Kathleen M. Conradt
	Council Member	Stephen C. Lester

Absent:	Council Member	Michelle T. MacMillan
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Attending the meeting were Margaret Gochenaur (Town Clerk), Robert Torno (Highway Superintendent), Kimberly Rayburn (Code Enforcement Officer), Becky Buchholz, Sheila Sulli, and Jay Mitchell.

Pledge of Allegiance led by Council Member Conradt.

Wille welcomed everyone to the meeting and thanked them for coming.

Buchholz thanked the board for all their work so far regarding Water District #4. Buchholz then asked a few more questions regarding the project. She asked if the work permit had been obtained. Torno replied "yes it has." She then asked what was next. Wille replied that the town is awaiting approval from the NYS Comptroller's Office. Discussion was held. Buchholz then asked if the town attorney was actively involved in this project and communicating with the Comptroller. Wille replied "yes," and a discussion ensued. Buchholz then asked if Pam Helming and Andrea Bailey have been contacted. Wille replied there has been conversations with them. Discussion was held. Buchholz said the five property owners will be sending letters to both Helming and Bailey and is asking that the town board send letters to each of these individuals to help move the project along. Discussion was held. An individual asked Wille for an update on the Boughton Park Dam project. Wille asked which one he was referring to. The individual replied "I'm only aware of one." Wille replied "well there are two." The DEC project has nothing to do with the Federal Hazard Mitigation project. That is a quarterly effort on the Federal Governments part so every quarter they meet with the designated representative who is Keith Maynard. Wille went on to say he receives quarterly reports on pre-construction and pre-mitigation processes. Discussion was held.

**APPROVAL OF MINUTES:** Motion was made by Conradt, seconded by Fessner, to approve the March 24, 2025 minutes. No Discussion was held. Motion Approved: Ayes 3 (Fessner, Conradt, and Lester) Nays 0 Abstain 1 (Wille)

**TOWN CLERK'S REPORT:** Motion was made by Fessner, seconded by Conradt, to approve the Town Clerk's report. No Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Lester, and Wille) Nays 0

**CODE ENFORCEMENT OFFICER'S REPORT:** Motion was made by Fessner, seconded by Conradt, to approve the Code Enforcement Officer's report. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Lester, and Wille) Nays 0

**SUPERVISOR'S REPORT:**

Motion was made by Fessner, seconded by Lester, to adopt Resolution 2025-029 Authorizing the Purchase of used 2000 Freightliner Road Tractor and 2007 Rogers Lowboy from the Town of Victor and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Fessner, Conradt, Lester, and Wille) Nays 0

**RESOLUTION 2025-029**

**Authorizing the Purchase of Used 2000 Freightliner Road Tractor and 2007 Rogers Lowboy from the Town of Victor;**

**WHEREAS**, the Highway Superintendent has expressed interest in the Town of Victor Highway Department's used 2000 Freightliner Road Tractor and used 2007 Rogers Lowboy, and

**WHEREAS**, the Town of East Bloomfield and Town of Victor have agreed upon a fair market price established in the amount of \$29,000.00 in total for the Road Tractor and Lowboy, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board on behalf of the Highway Department, hereby authorizes the Highway Superintendent to purchase the used Road Tractor and Lowboy at a cost not to exceed \$29,000.00 from the Town of Victor, 85 Main Street, Victor NY 14564, and

**BE IT FURTHER RESOLVED**, that the funding of the purchase will be offset from the sale of a 2021 Felling Deck-Over Trailer at approximately \$25,000.00 at auction,

**BE IT FURTHER RESOLVED**, that copies of this resolution be filed with East Bloomfield Town Clerk, and East Bloomfield Highway Superintendent, as well as the Town of Victor.

Motion was made by Conradt, seconded by Fessner, to adopt Resolution 2025-030 To Establish a Trail Committee and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Fessner, Conradt, Lester, and Wille) Nays 0

**Resolution 2025-030  
To Establish a Trail Committee**

**Whereas**, the Town of East Bloomfield looks to improve the quality of life for all its residents, and **Whereas**, Ontario County Department of Health has administered a Walkability Survey in the Town of East Bloomfield, and

**Whereas**, there is positive feedback from the survey to extend sidewalks and develop trails connecting to our parklands, and

**Whereas**, there is strong interest and support from community-based organizations to advance this concept design, and

**Whereas**, the Town of East Bloomfield and Village of Bloomfield 2020 Comprehensive Plan specifically calls for a collaborative effort to look at ways to expand trails from Boughton Park through the Village, and

**Whereas**, the Town of East Bloomfield and Village of Blomfield adopted the Recreation Master Plan Update in 2022 which acknowledges that trails are a valuable community resource, and

**Whereas**, said Recreation Master Plan recommends further intermunicipal study into trails from the Town to the Village, and, therefore.

**Whereas**, the Town of East Bloomfield has authorized a Trail Committee to research the feasibility of designing a community trail,

**Be it resolved**, that the Bloomfield Trail Committee will report back to the East Bloomfield Town Board and Village Board on time with recommendations for further action.

Motion was made by Conradt, seconded by Fessner, to approve the March Monthly Financial Reports as submitted. Discussion was held. Motion Approved: Ayes 4 (Conradt, Fessner, Lester, and Wille) Nays 0 Wille reported that Terphane LLC on West Park Drive will be closing starting June 30<sup>th</sup>-October 31, 2025. Discussion was held.

**COMMITTEE REPORTS:**

**Audit:** Conradt reported with the closing of Terphane the sewer rates will need to be looked at to ensure the town will be collecting enough revenue to cover the town expenses. Discussion was held. Conradt reported they have started the reporting for the ARPA Funds and the process went better than anticipated and it is moving along nicely. Discussion was held.

**Buildings and Grounds:** Fessner passed around photos of the progress at the Annex building. Discussion was held. Motion was made by Fessner, seconded by Conradt, to authorize the expenditure of \$11,800 to EC4B engineering, p.c. for the Bloomfield Recreation Center HVAC project in the Annex building at Veterans Park as detailed in the quote dated March 19, 2025. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Lester, and Wille) Nays 0 Fessner reported the last renter at Veterans Park left the building a mess therefor resulting in the forfeiture of their security deposit. Discussion was held. It was decided that going forward if this situation occurs, the Supervisor will send the renter a letter and photo proof as to why their security deposit is not being returned. Fessner reported that Josh will be securing the picnic tables down so they can no longer be moved in the pavilion at Veterans Park. Discussion was held.

**HIGHWAY:** Torno reported he will be replacing the roadside mower at a cost of \$249,288.40 and will need a Resolution at the April 28<sup>th</sup> town board meeting. Discussion was held.

**IT/TECHNOLOGY:** Lester reported they are still waiting on Spectrum to move forward at the Annex.

**INSURANCE:** Nothing to report.

**PARKS and RECREATION:** Fessner reported the DEC came and did an inspection at Boughton Park regarding the dams and spillways. It was discovered the emergency management plan was outdated and needs to be updated annually. Fessner reported the three towns need to communicate who oversees this annual update. Discussion was held.

**WATER/SEWER VILLAGE OF BLOOMFIELD:** Nothing to report.

**PERSONNEL:** Nothing to report.

**COMMUNICATIONS:** Gochenaur reported there will be a public hearing held on April 28, 2025 at 7:00 PM to Re-Zone # TZ1-25 owner Northern Supply Properties, located at 2959 Ashman Road Tax Map # 81.00-1-75.121. Discussion was held. Gochenaur reported Victoria Barnsbee is asking permission to plant a large memorial tree at Veterans Park. Discussion was held. The board is in favor of allowing Barnsbee to plant a tree, but it needs to be coordinated through Frank and Josh. Gochenaur received a call from Kim Duvall asking if the Veterans Park building could be rented for an overnight sleepover event. Discussion was held. The town board is in favor of allowing this event if it can be worked out with the scheduling.

**ROUND TABLE – OTHER BUSINESS:** Rayburn reported she has not heard anything more regarding the unsafe structure on Routes 5&20. Rayburn is asking for Resolution 2025-018 to be added to the April 28<sup>th</sup> town board agenda. Discussion was held.

**PAYMENT OF BILLS:** Motion was made by Fessner, seconded by Conradt, to approve payment of the bills as submitted. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Lester, and Wille) Nays 0

General Fund A	- Abs. #507- Vouchers - 139,140,143-145,147-149,151-156,	
	158-162,165-168,7607,7616	\$ 18,294.90
General Fund B	- Abs. #507 - Vouchers - 147,150,155,165	\$ 473.13
Highway DA	- Abs. #507 - Vouchers - 168,7613,7615,7618,7621	\$ 30,607.24
Highway DB	- Abs. #507 - Vouchers - 146,7604-7614,7616-7620,7622,	
	7623	\$ 73,252.08
VP Annex Bldg.	- Abs. #507 - Vouchers - 141,147,148,152,153,163	\$ 20,444.42
Sewer Dist. #1	- Abs. #507 - Vouchers - 143,164,166	\$ 11,374.77
Water Dist. #1	- Abs. #507 - Vouchers - 143,157,164,166	\$ 7,629.04
Water Dist. #2	- Abs. #507 - Vouchers - 142,143,164	\$ 10,459.01
Water Dist. #2 Ext.#2	- Abs. #507 - Vouchers - 164,166	\$ 720.28
Water Dist. #2 Ext.#6	- Abs. #507 - Vouchers - 142,143,164	\$ 911.13
Payroll Account (T/A)	- Abs. #507 - Vouchers - 5	\$ 48.08

**EXECUTIVE SESSION:** Motion was made by Conradt, seconded by Lester, to move into an Executive Session at 7:59 PM to discuss litigation. Motion Approved: Ayes: 4 (Fessner, Conradt, Mitchell, and Wille) Nays: 0

**RETURN TO REGULAR SESSION:** Motion was made by Lester, seconded by Conradt, to end Executive Session and return to regular session at 8:23 PM. Motion Approved: Ayes: 4 (Fessner, Conradt, Mitchell, and Wille) Nays: 0

**ADJOURNMENT:** Motion was made by Lester, seconded by Fessner, to adjourn the meeting at 8:23PM. Motion Approved: Ayes 5 (Fessner, Conradt, Lester, MacMillan, and Wille) Nays 0

Respectfully Submitted,

Margaret M. Gochenaur  
Town Clerk